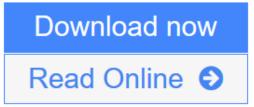
Essential Skills for Nurse Managers

Shelley Cohen , Sharon Cox



Essential Skills for Nurse Managers

Shelley Cohen, Sharon Cox

Essential Skills for Nurse Managers Shelley Cohen , Sharon Cox Essential Skills for Nurse Managers Shelley Cohen, RN, MSN, CEN Sharon Cox, MSN, RN

Essential Skills for Nurse Managers is an indispensable resource for nurse managers, one they will turn to time and time again over many years.

Nurse management experts Shelley Cohen and Sharon Cox have created a resource that can be used by new or experienced nurse managers who seek guidance on all aspects of nursing management, from interviewing staff to writing strategic plans. The book can be read cover-to-cover or used as a quick reference guide. It is ideal for orientation for new nurse managers or ongoing education for more experienced managers.

In *Essential Skills for Nurse Managers*, novice and experienced nurse managers alike will find the proven strategies, tools, and resources they need to excel as nurse leaders. The book provides downloadable forms and tools on all the key topics that enable the manager to immediately incorporate the strategies and techniques in the book into practice.

Benefits:

Practical and authoritative, with actionable advice and examples drawn from the authors' decades of experience

Includes 24 chapters covering the essentials, including structuring effective meetings; staff delegation, motivation, and empowerment; budgeting; promoting professional development, and techniques for promoting a culture of safety and quality

Library of useful forms, tools, and scripting examples to support the professional development of nurse managers

Written by two recognized experts in the field of nursing management, Shelley Cohen, RN, MSN, CEN, and Sharon Cox, MSN, RN

Table of Contents:

Section 1: You Have to Start Somewhere

Chapter 1: Leadership Chapter 2: Team Building Chapter 3: Time Management Chapter 4: The Interviewing and Hiring Process Chapter 5: Onboarding Staff With Effective Orientation Chapter 6: Staff Meeting Opportunities Chapter 7: Competency Chapter 8: The Dollars and Sense of Management

Section 2: It Will Get Better

Chapter 9: Creating a Healthy Work Environment Chapter 10: Coaching and Communicating Across the Generations Chapter 11: Shared Governance Chapter 12: Managing Change Chapter 13: The Art of Delegation Through Staff Engagement and Ownership Chapter 14: Staff Empowerment and Motivation Chapter 15: Performance Management Chapter 16: Developing and Retaining Staff

Section 3: Trust the Process

Chapter 17: Creating a Culture of Safety and Quality Chapter 18: Conflict Management Chapter 19: Balance and Renewal Chapter 20: Strategic Planning and Execution Chapter 21: The Risk Management and Liability Side of Leadership Chapter 22: The Role of Ethics in Management Chapter 23: Developing a Business Plan Chapter 24: Professional Development

Essential Skills for Nurse Managers Details

Date : Published January 26th 2015 by HCPro, a division of BLR

ISBN : 9781556451850

Author : Shelley Cohen , Sharon Cox

Format : Paperback

Genre :

Download Essential Skills for Nurse Managers ...pdf

Read Online Essential Skills for Nurse Managers ...pdf

Download and Read Free Online Essential Skills for Nurse Managers Shelley Cohen , Sharon Cox

From Reader Review Essential Skills for Nurse Managers for online ebook

Essential Skills for Nurse Managers Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read Essential Skills for Nurse Managers Shelley Cohen, Sharon Cox books to read online.